

# New Employee Information Security Handout

The best security that we can implement ultimately relies on the College of Computing's faculty, staff, and students following policies and procedures. There is no technology we can implement that can prevent disclosure of sensitive data by the people who are trusted with it. This document is designed to be as a quick reference guide to the policies and procedures that impact day to day use and protection of sensitive data.

## Tutorials & Guides

Sensitive Data Security Primer - Provides you with rules of thumb that you can use to recognize and protect sensitive data from unauthorized use and disclosure. It also includes a tutorial on how to pick a good password.

<http://support.cc.gatech.edu/support-tools/pnp/policies-and-procedures/>

The End Users Security Primer - 10 areas where the end user can make an impact on the security of the network and their systems.

<http://support.cc.gatech.edu/support-tools/pnp/policies-and-procedures/>

Security Awareness Tutorial

<http://www.security.gatech.edu/information/safe/>

## General Computing & Networking

Computer & Network Usage and Security Policy (CNUSP)

<http://www.oit.gatech.edu/sites/default/files/CNUSP.pdf>

Wireless Network Usage Policy

[http://www.oit.gatech.edu/sites/default/files/Wireless\\_Network\\_Usage\\_Policy.pdf](http://www.oit.gatech.edu/sites/default/files/Wireless_Network_Usage_Policy.pdf)

Security Travel Tips for Laptops

<http://www.oit.gatech.edu/security-travel-tips-laptops>

Computer & Network Security Procedures

[http://www.oit.gatech.edu/sites/default/files/CNS\\_Procedures.pdf](http://www.oit.gatech.edu/sites/default/files/CNS_Procedures.pdf)

## Sensitive Data

Georgia Tech Data Access Policy (DAP)

<http://www.oit.gatech.edu/sites/default/files/DAP.pdf>

Data Access Procedures

[http://www.oit.gatech.edu/sites/default/files/DAP\\_Procedures.pdf](http://www.oit.gatech.edu/sites/default/files/DAP_Procedures.pdf)

# New Employee Information Security Handout

## Sensitive Data - continued

Data Security Classification Handbook

[http://www.oit.gatech.edu/sites/default/files/DSC\\_handbook.pdf](http://www.oit.gatech.edu/sites/default/files/DSC_handbook.pdf)

Data Protection Safeguards

[http://www.oit.gatech.edu/sites/default/files/GIT\\_Data\\_Protection\\_Safeguards.pdf](http://www.oit.gatech.edu/sites/default/files/GIT_Data_Protection_Safeguards.pdf)

Data Access Policy Guidelines

<http://www.oit.gatech.edu/data-access-policy-guidelines>

## Credit Cards

Credit Card Processing Policy

[http://www.oit.gatech.edu/sites/default/files/Credit\\_Card\\_Processing\\_Policy.pdf](http://www.oit.gatech.edu/sites/default/files/Credit_Card_Processing_Policy.pdf)

Credit Card Processing Procedures

<http://www.oit.gatech.edu/georgia-institute-technology-credit-card-processing-procedures>

## Policy & Procedure Repositories

College of Computing Policies & Procedures

<http://support.cc.gatech.edu/support-tools/pnp/policies-and-procedures/>

Georgia Tech Security Policies, Standards, and Procedures

<http://www.oit.gatech.edu/service/information-security/security-policies-standards-and-procedures>

Georgia Tech Institute Level Policies

<http://www.oit.gatech.edu/georgia-tech-institute-level-policies>

Georgia Tech Issue-Specific Policies

<http://www.oit.gatech.edu/issue-specific-policies>

Georgia Tech Procedures

<http://www.oit.gatech.edu/procedures>

Georgia Tech Standards

<http://www.oit.gatech.edu/standards>

Georgia Tech Guidelines

<http://www.oit.gatech.edu/guidelines>